

<b>5-Year PHA Plan (for All PHAs)</b>	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires: 03/31/2024
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**Purpose.** The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA’s operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA’s mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families

**Applicability.** The Form HUD-50075-5Y is to be completed once every 5 PHA fiscal years by all PHAs.

A.	PHA Information.																				
A.1	<p><b>PHA Name:</b> <u>City of Crescent City Housing Authority</u> <b>PHA Code:</b> <u>CA061</u></p> <p><b>PHA Plan for Fiscal Year Beginning:</b> (MM/YYYY): <u>07/2025</u>  <b>The Five-Year Period of the Plan (i.e. 2019-2023):</b> <u>2025-2029</u></p> <p><b>PHA Plan Submission Type:</b> <input checked="" type="checkbox"/> <u>5-Year Plan Submission</u> <input type="checkbox"/> Revised 5-Year Plan Submission</p> <p><b>Availability of Information.</b> In addition to the items listed in this form, PHAs must have the elements listed below readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information on the PHA policies contained in the standard Annual Plan, but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official websites. PHAs are also encouraged to provide each resident council a copy of their PHA Plans.</p> <p><b>The proposed Plan, including all Plan Elements, is made available for public review at the following locations:</b></p> <p><b>CCHA office, located at 235 H Street, Crescent City, CA 95531</b>  <b>City website: <a href="http://www.crescentcity.org">www.crescentcity.org</a></b></p> <p><input type="checkbox"/> PHA Consortia: (Check box if submitting a Joint PHA Plan and complete table below.)</p> <table border="1" data-bbox="212 1488 1471 1908"> <thead> <tr> <th rowspan="2">Participating PHAs</th> <th rowspan="2">PHA Code</th> <th rowspan="2">Program(s) in the Consortia</th> <th rowspan="2">Program(s) not in the Consortia</th> <th colspan="2">No. of Units in Each Program</th> </tr> <tr> <th>PH</th> <th>HCV</th> </tr> </thead> <tbody> <tr> <td>Lead PHA:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Participating PHAs	PHA Code	Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program		PH	HCV	Lead PHA:											
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<b>B.</b>	<b>Plan Elements.</b> Required for <u>all</u> PHAs completing this form.
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<b>B.1</b>	<p><b>Mission.</b> State the PHA’s mission for serving the needs of low-income, very low-income, and extremely low-income families in the PHA’s jurisdiction for the next five years.</p> <p><b>“The mission of the City of Crescent City Housing Authority is to provide safe, decent, and affordable housing opportunities to all qualifying families and individuals. We are committed to meeting the housing needs of our community in a manner that is respectful, responsible, and professional.”</b></p>
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**B.2**

**Goals and Objectives.** Identify the PHA’s quantifiable goals and objectives that will enable the PHA to serve the needs of low-income, very low-income, and extremely low-income families for the next five years.

**Goal 1: Expand the supply of affordable housing.**

**Objectives**

- Improve and stabilize voucher utilization.
- Achieve full utilization of PBV allocation at Valhalla Pacific (25).
- Achieve full utilization of PBV allocation at The Legacy (30).
- Achieve full utilization of PBV allocation at Harbor Point (26).
- Achieve full utilization of PBV allocation at Battery Point senior units (40).
- Achieve full utilization of PBV allocation at Battery Point family units (30).
- Continue to seek and pursue opportunities for PBV partnerships with developers of affordable housing for the remaining 35 PBV’s we have available.

**Goal 2: Deliver excellence in program administration.**

**Objectives**

- Provide excellent customer service to applicants, participants, landlords, stakeholders, community partners, and the public.
- Implement HOTMA provisions: provide training to staff, and education to participants.
- Update Administrative Plan to reflect all HOTMA revisions.
- Implement NSPIRE inspection protocols: provide training to staff, and education on relevant changes to program landlords and participants.
- Achieve High Performing SEMAP status.

**Goal 3: Increase public awareness of agency services.**

**Objectives**

- Continue to partner with other agencies serving low-income populations to ensure families are being connected with all available services as needed.
- As Del Norte County’s Encampment Resolution Campus Shelter and Pallet Home Village are developed, actively partner with Del Norte Mission Possible and DHHS to connect residents who are ready for permanent housing with vouchers.
- Establish, and broadly advertise, waiting lists for PBV assistance at Battery Point and Harbor Point complexes.
- Work closely with management entities of individual PBV sites (Legacy, Harbor Point, Battery Point, and Valhalla Pacific) to develop effective waiting list selection and applicant referral processes that will maximize occupancy and utilization levels.

**B.3**

**Progress Report.** Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.

The following three goals were adopted at the time of our last 5-Year Plan (2020). Examples of the efforts taken to achieve fulfillment of these goals are provided below.

**Goal 1: Expand the supply of affordable housing opportunities.**

- Successful application and subsequent allocation of 40 Mainstream vouchers (“MSV”) in 2021. MSV is a special purpose voucher program targeting households with at least one non-elderly, disabled member. We are currently at full utilization for MSV.
- Successful implementation of Emergency Housing Voucher (“EHV”) program in 2021. EHV is a special purpose voucher program targeting homeless individuals and families. Through close partnership with Del Norte Mission Possible, DHSS, and the NorCal CoC, we were able to reach full utilization of the 15 allocated EHV vouchers. The ability to re-issue EHV’s upon turnover ended as of September 30, 2023. There are currently 10 families continuing to receive assistance under EHV.
- Committed 25 Project Based Vouchers (“PBV”) to Valhalla Pacific. 22 of the 25 PBV’s at Valhalla Pacific are currently utilized.
- Partnered with Del Norte County to provide 30 PBV’s at The Legacy. The Legacy was formerly a motel that was purchased by the County in 2020 using funds provided by the State of California under Project Homekey for the purposes of conversion into permanent housing units. Phase 1 of the renovation was completed as of 11/6/24, and 8 of the PBV’s at Legacy are currently being utilized.
- Partnered with developer DANCO to provide 26 PBV’s at a new construction senior housing project (“Harbor Point”). 26 PBV’s are currently under AHAP. Harbor Point is expected to be ready for occupancy at the end of CY25.
- Partnered with developer Synergy to provide 70 PBV’s at new construction senior and family housing project (“Battery Point”). 70 PBV’s are currently under AHAP. The senior units (40) are expected to be ready for occupancy in August 2025, with the family units (30) expected to be ready for occupancy in late 2025/early 2026.

**Goal 2: Deliver excellence in program administration.**

- Received recognition from HUD’s Region IX as “HCV Program of the Year” (2020).
- Received recognition from HUD’s Region IX as “VASH Program of the Year” (2020).
- Scored 100% on SEMAP audit 4 out of the 5 years. In the fifth year (FYE24) we scored an 85%, because we were unable to spend 95% of our allocated funds (we spent 94%).
- Successful Voucher Management Systems review by HUD’s Quality Assurance Department, covering all financial information submitted to HUD over a 12-month period and yielding no findings (2024).
- Successful Rent Reasonableness review by HUD’s Quality Assurance Department, yielding no findings (2021).
- Restructure of the annual recertification process to give clients the option of in person or remote meetings.
- Restructure of the briefing process to give clients the option of in person or remote meetings.
- Updated the Administrative Plan (Chapters 9, 17, 18 and 19).
- Recruitment of three new members to the Housing Advisory Commission/Resident Advisory Board.
- Software upgrade to enable participants and owners to upload documents to program staff through a secure web-based portal.

	<p><b>Goal 3: Increase awareness of agency services.</b></p> <ul style="list-style-type: none"> <li>• Agency representation on the NorCal CoC Del Norte Local Advisory Board.</li> <li>• Agency representation on Del Norte County’s Homeless Ad-Hoc Committee.</li> <li>• Agency representation on Del Norte County’s Housing Services subcommittee.</li> <li>• Agency representation on Del Norte County’s Coordinated Entry Local Outreach Team.</li> <li>• Agency representation on Del Norte County’s Point in Time Committee.</li> <li>• Agency representation at Del Norte County’s annual Point in Time event.</li> <li>• Agency representation at the Veterans Community Engagement event.</li> <li>• Agency representation on the Veteran’s Vet Café Committee and Vet Café events.</li> <li>• Agency representation at the first HUD/VA Convening event in Berkeley, CA.</li> <li>• Agency representation at the annual Hmong New Year community event.</li> <li>• Agency participation in the Unite Us referral-based program, aimed at connecting our community’s residents with local agencies and entities providing the services they need.</li> <li>• Agency-hosted annual holiday event for program participants and members of the public.</li> <li>• Working in close partnership with Del Norte Mission Possible and DHHS’ Homeless Services Team, we have expanded our reach into homeless populations significantly since the time of our last 5YP submission.</li> <li>• With the new allocation of MSV vouchers in 2020, a significant amount of outreach was conducted with local entities providing services to disabled households.</li> </ul>
<p><b>B.4</b></p>	<p><b>Violence Against Women Act (VAWA) Goals.</b> Provide a statement of the PHA’s goals, activities, objectives, policies, or programs that will enable the PHA to serve the needs of child and adult victims of domestic violence, dating violence, sexual assault, or stalking.</p>
<p><b>C.</b></p>	<p><b>Other Document and/or Certification Requirements.</b></p>
<p><b>C.1</b></p>	<p><b>Significant Amendment or Modification.</b> Provide a statement on the criteria used for determining a significant amendment or modification to the 5-Year Plan.</p>
<p><b>C.2</b></p>	<p><b>Resident Advisory Board (RAB) Comments.</b></p> <p>(a) Did the RAB(s) have comments to the 5-Year PHA Plan?</p> <p>Y    N  <input type="checkbox"/>   <input checked="" type="checkbox"/></p> <p>(b) If yes, comments must be submitted by the PHA as an attachment to the 5-Year PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.</p>
<p><b>C.3</b></p>	<p><b>Certification by State or Local Officials.</b></p> <p><a href="#">Form HUD-50077-SL</a>, <i>Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan</i>, must be submitted by the PHA as an electronic attachment to the PHA Plan.</p>

**C.4 Required Submission for HUD FO Review.**

(a) Did the public challenge any elements of the Plan?

Y    N

(b) If yes, include Challenged Elements.

**D. Affirmatively Furthering Fair Housing (AFFH).**

**D.1 Affirmatively Furthering Fair Housing. (Non-qualified PHAs are only required to complete this section on the Annual PHA Plan. All qualified PHAs must complete this section.)**

Provide a statement of the PHA's strategies and actions to achieve fair housing goals outlined in an accepted Assessment of Fair Housing (AFH) consistent with 24 CFR § 5.154(d)(5). Use the chart provided below. (PHAs should add as many goals as necessary to overcome fair housing issues and contributing factors.) Until such time as the PHA is required to submit an AFH, the PHA is not obligated to complete this chart. The PHA will fulfill, nevertheless, the requirements at 24 CFR § 903.7(o) enacted prior to August 17, 2015. See Instructions for further detail on completing this item.

**Fair Housing Goal:**

*Describe fair housing strategies and actions to achieve the goal*

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**A. PHA Information.** All PHAs must complete this section. (24 CFR § 903.4)

**A.1** Include the full **PHA Name, PHA Code, PHA Fiscal Year Beginning** (MM/YYYY), **Five-Year Period** that the Plan covers, i.e. 2019-2023, **PHA Plan Submission Type**, and the **Availability of Information**, specific location(s) of all information relevant to the hearing and proposed PHA Plan.

**PHA Consortia:** Check box if submitting a Joint PHA Plan and complete the table.

**B. Plan Elements.**

**B.1 Mission.** State the PHA’s mission for serving the needs of low- income, very low- income, and extremely low- income families in the PHA’s jurisdiction for the next five years. ([24 CFR § 903.6\(a\)\(1\)](#))

**B.2 Goals and Objectives.** Identify the PHA’s quantifiable goals and objectives that will enable the PHA to serve the needs of low- income, very low- income, and extremely low- income families for the next five years. ([24 CFR § 903.6\(b\)\(1\)](#))

**B.3 Progress Report.** Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan. ([24 CFR § 903.6\(b\)\(2\)](#))

**B.4 Violence Against Women Act (VAWA) Goals.** Provide a statement of the PHA’s goals, activities objectives, policies, or programs that will enable the PHA to serve the needs of child and adult victims of domestic violence, dating violence, sexual assault, or stalking. ([24 CFR § 903.6\(a\)\(3\)](#)).

**C. Other Document and/or Certification Requirements.**

**C.1 Significant Amendment or Modification.** Provide a statement on the criteria used for determining a significant amendment or modification to the 5-Year Plan. For modifications resulting from the Rental Assistance Demonstration (RAD) program, refer to the ‘Sample PHA Plan Amendment’ found in Notice PIH-2012-32, REV 2.

**C.2 Resident Advisory Board (RAB) comments.**

(a) Did the public or RAB have comments?

(b) If yes, submit comments as an attachment to the Plan and describe the analysis of the comments and the PHA’s decision made on these recommendations. ([24 CFR § 903.17\(b\)](#), [24 CFR § 903.19](#))

**C.3 Certification by State or Local Officials.**

[Form HUD-50077-SL](#), *Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan*, must be submitted by the PHA as an electronic attachment to the PHA Plan.

**C.4 Required Submission for HUD FO Review.**

Challenged Elements.

(a) Did the public challenge any elements of the Plan?



- (b) If yes, include such information as an attachment to the Annual PHA Plan or 5-Year PHA Plan with a description of any challenges to Plan elements, the source of the challenge, and the PHA's response to the public.

**D. Affirmatively Furthering Fair Housing.**

**(Non-qualified PHAs are only required to complete this section on the Annual PHA Plan. All qualified PHAs must complete this section.)**

**D.1 Affirmatively Furthering Fair Housing.** The PHA will use the answer blocks in item D.1 to provide a statement of its strategies and actions to implement each fair housing goal outlined in its accepted Assessment of Fair Housing (AFH) consistent with 24 CFR § 5.154(d)(5) that states, in relevant part: "To implement goals and priorities in an AFH, strategies and actions shall be included in program participants' ... PHA Plans (including any plans incorporated therein) .... Strategies and actions must affirmatively further fair housing ...." Use the chart provided to specify each fair housing goal from the PHA's AFH for which the PHA is the responsible program participant – whether the AFH was prepared solely by the PHA, jointly with one or more other PHAs, or in collaboration with a state or local jurisdiction – and specify the fair housing strategies and actions to be implemented by the PHA during the period covered by this PHA Plan. If there are more than three fair housing goals, add answer blocks as necessary.

Until such time as the PHA is required to submit an AFH, the PHA will not have to complete section D.; nevertheless, the PHA will address its obligation to affirmatively further fair housing in part by fulfilling the requirements at 24 CFR 903.7(o)(3) enacted prior to August 17, 2015, which means that it examines its own programs or proposed programs; identifies any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement; and maintain records reflecting these analyses and actions. Furthermore, under Section 5A(d)(15) of the U.S. Housing Act of 1937, as amended, a PHA must submit a civil rights certification with its Annual PHA Plan, which is described at 24 CFR 903.7(o)(1) except for qualified PHAs who submit the Form HUD-50077-CR as a standalone document.

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This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced the 5-Year PHA Plan. The 5-Year PHA Plan provides the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families and the progress made in meeting the goals and objectives described in the previous 5-Year Plan.

Public reporting burden for this information collection is estimated to average 1.64 hours per year per response or 8.2 hours per response every five years, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

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