

# CITY OF CRESCENT CITY

Mayor Jason Greenough  
Council Member Ray Altman

Mayor Pro Tem Blake Inscore  
Council Member Beau Smith  
Council Member Isaiah Wright

MINUTES  
SPECIAL MEASURE S OVERSIGHT COMMITTEE  
FY 21/22 BUDGET RECOMMENDATIONS WORKSHOP  
VIRTUAL VIA ZOOM

**THURSDAY**

**APRIL 29, 2021**

**5:30 P.M.**

**OPEN SESSION**

**Call to order** Chair Schellong called the meeting to order at 5:34 p.m.

**Roll call** Committee Members present: Committee Member Ernie Perry, Vice-Chair Heidi Kime and Chair Kelly Schellong  
Board Members absent: Committee Member Cindy Cruse and Committee Member Emery Mattz  
Non-voting members present: City Manager Eric Wier and Finance Director Linda Leaver  
Staff Members present: City Clerk/Administrative Analyst Robin Patch, Human Resources Administrator Sunny Valero, City Engineer Jon Olson, Fire Chief Richard Griffin, and Police Chief Richard Griffin

**Pledge of Allegiance** led by Committee Member Perry

*Board Member Mattz joined the meeting at 5:36 p.m.*

**PUBLIC COMMENT PERIOD**

*There were no public comments.*

**NEW BUSINESS**

**1. FY 21/22 Budget Recommendations**

- *Recommendation: Hear presentation*
- *Technical questions from the Measure S Oversight Committee*
- *Receive public comment*
- *Further Measure S Oversight Committee discussion*
- *Adopt Resolution No. MS2021-01, A RESOLUTION OF THE CRESCENT CITY MEASURE S OVERSIGHT COMMITTEE RECOMMENDING EXPENDITURES OF MEASURE S FUNDS FOR FY 21/22*

City Manager Wier went over the budget recommendations for the Measure S Oversight Committee in detail. *Committee Member Cruse joined the meeting at 5:48 p.m.* Chair Schellong further explained to the community that the \$50k for pothole/crack seal/minor repairs means that it's additional funding to what the City has already budgeted for street repairs. City Manager Wier explained that the budget recommendations are for the Oversight Committee to review and advise

if they feel like they should be modified. City Manager Wier reported on the Fire Department and the need for additional paid staff to give the level of service the community needs without putting it all on the one paid staff member, the Fire Chief. Additionally, its important to make sure the volunteers feel their value and that they are fully supported. Therefore, in the expenditure recommendations, is included expenditures for staffing. He went over the Fire Department recommendations of \$230,940 in detail: continue volunteer stipend program, \$11,040; volunteer station staffing program, \$21,900; Apparatus/Vehicle Replacement Fund, \$38k; equipment (large diameter hose) \$30k; small equipment replacement, \$5k; City Station facility upgrades, \$40k; volunteer recruitment training, \$15k; Additional Apparatus/Vehicle Replacement Fund, \$60k totaling: \$230,940. The Apparatus/Vehicle Replacement Fund amount will not cover a new engine, however it will allow the City to work towards obtaining one. City Manager Wier went over the recommendations for the police department in detail: hire an additional officer (10/1/21), \$67,315; detective assignment (1/1/22), \$2,479; lieutenant promotion (10/1/21), \$7,479; body/vehicle cameras & tasers (premium), \$47,250; vehicle replacement, \$55k; facility improvement (planning & design), \$100k.

Vice-Chair Kime stated that a key feature that the pool used to have was a salt filter, will this be added back? City Manager Wier stated that it works well with disinfection, the major downside however, is that it's salt water and that is hard on everything such as motors, etc. It started to create problems, even in the concrete on the deck. It can be reevaluated, but maintenance costs will be increased. Chair Schellong stated that Measure S will help fund the pool but will only be about 25% of the costs to run the pool. It is important to remember that there are also projects that need to be funded as well. Committee Member Perry asked why the \$60k for additional apparatus/vehicle replacement fund on the list didn't have an Asterix like the other; City Manager Wier explained that one was not a part of the Master Plan for the Fire Department. Committee Member Perry asked for clarification for the \$100k for the PD was only for facility improvements; City Manager Wier answered in the affirmative. Committee Member Perry further stated that he suggested staff create a five-year plan for streets so future Measure S Committee Members can have clear direction. Director Olson thanked Committee Member Perry for the suggestion, and it would be something the City will be working towards. Vice Chair Kime asked why \$445k was being budgeted for streets; City Manager Wier stated that this came from the Streets Workshop, the driving force is the amount for asphalt for the projects. Vice Chair Kime asked what the regular budget was for streets; Finance Director Leaver stated for the last couple of years, the expenses have been \$400k and the majority of that is covered by the Gas Tax. Vice Chair Kime stated that the reason why she joined the Oversight Committee was to make sure the Downtown area is not forgotten. Director Olson stated that we have already gone through 80 lights for this year. Vice Chair Kime stated that streetlights need to be more of a priority for Measure S funds for safety and security. How much of the funds will be used for programs at the pool? City Manager Wier stated that due to the pandemic, we cannot do any programs presently. Director Wendt stated that after we get out of COVID, there will be programs introduced back to the pool. Chair Schellong asked if the Committee asked double the budget for streetlights. The Committee was in consensus to add \$20k for streetlights

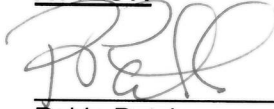
*On a motion by Committee Member Perry, seconded by Mayor Pro Tem Kime, and carried unanimously on a 5-0 polled vote, the Measure S Oversight Committee adopted Resolution No. MS2021-01, A RESOLUTION OF THE CRESCENT CITY MEASURE S OVERSIGHT COMMITTEE RECOMMENDING EXPENDITURES OF MEASURE S FUNDS FOR FY 21/22 as revised and modified during the meeting*

City Manager Wier advised the Committee that they can call a meeting anytime they'd like for updates. Chair Schellong stated that all are invited to the May 24<sup>th</sup> Budget Workshop and that the Committee would like quarterly meetings.

**ADJOURNMENT**

There being no further business to come before the Committee, Chair Schellong adjourned the meeting at 6:47 p.m. to the next meeting of the Measure S Oversight Committee/City Council of the City of Crescent City, meeting time and date to be determined.

**ATTEST:**



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Robin Patch  
City Clerk/Administrative Analyst